## STATE OF COLORADO

## **DEPARTMENT OF REVENUE**

Liquor Enforcement Division

**Business Location** 

1881 Pierce Street, Suite 108A Lakewood, Colorado 80214 Phone (303) 205-2300 FAX (303) 205-2341

E-mail: LED@spike.dor.state.co.us

Website: www.colorado.gov/revenue/liquor



Bill Ritter, Jr. Governor

Roxanne Huber Executive Director

> Laura K. Harris Division Director

December 14, 2010

Circle K Stores, Inc. Circle K Stores 1130 W. Warner Rd. Tempe, AZ 85284

Re: State Master File for Circle K Stores, Inc.

**DBA Circle K Stores** 

Dear Sir or Madam:

This is to advise you that the Colorado Liquor Enforcement Division ("Division") has, at your request, created a "master file" for the above-listed Licensee.

As of the date of this letter our master file includes the following items which you have submitted:

Individual History Records (Form DR-8404-1) for the following persons:

Brian P. Hannasch Geoffrey C. Haxel Lou J. Valdes Cheryl K. Hughes

- 2. Fingerprint cards bearing the names and birth dates of the persons listed in paragraph 1. The CBI and FBI have checked the prints and reportedly found no record of any criminal history for those listed above.
- 3. Certificate of Authority or a Certificate of Good Corporate standing from the Colorado Secretary of State which indicates that Circle K Stores, Inc. is a corporation authorized to do business in Colorado.

When filing a new application for additional licensed locations, you must check with the local licensing authority to determine what documents they may require to process your application. Please feel free to provide them with this letter, as many local authorities will not require you again to submit fingerprint cards to them if you have already submitted such documents to the Division. This letter will serve to inform the local authorities exactly which documents you have already submitted to the Division.

Finally, once the local authority has approved your new license or transfer of ownership application, it must be sent to the Division.

The local authority need not send change of corporate structure information previously reported to the Division, as listed in and approved by this letter.

The only documents which are needed for a new or transfer of ownership application by the Division are:

- 1. The approved application signed by the local authority;
- 2. The appropriate fees;
- 3. A copy of this letter;
- 4. Proof of possession of the premises;
- 5. A diagram of the licensed premises;
- 6. Completed form DR 8442, and an Individual History Record (DR 8404-1) if manager's registration is required.

Sincerely,

Laura Harris Division Director

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